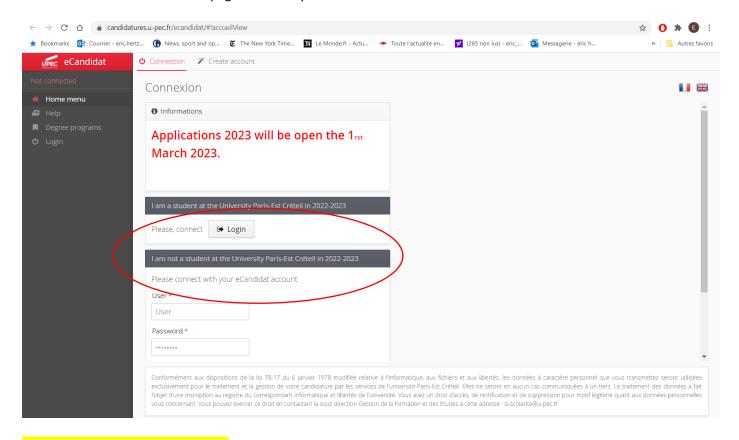
Applications shall be processed online through "e-candidat UPEC" starting March 2<sup>nd</sup> 2023. NO IAE SCORE MESSAGE SIM is required for the International MBA.

If you have already sent your application by postal mail, we apologize but you will have to download and fill out a new application then send it back in electronic format <a href="https://candidatures.u-pec.fr">https://candidatures.u-pec.fr</a> (unless you have already had a first interview. In which case you do not have to send a new electronic application). We recommend you to fill another form even if you applied through Campus France.

Procedure for online applications for IAE Paris-Est, School of Management

## **STEP 1: Create your student account**

Please go to <a href="https://candidatures.u-pec.fr">https://candidatures.u-pec.fr</a> – make sure you click on the British Flag And scroll to the bottom of the page to create your account:



Once you have created an account you will receive an email with a link to complete your application.

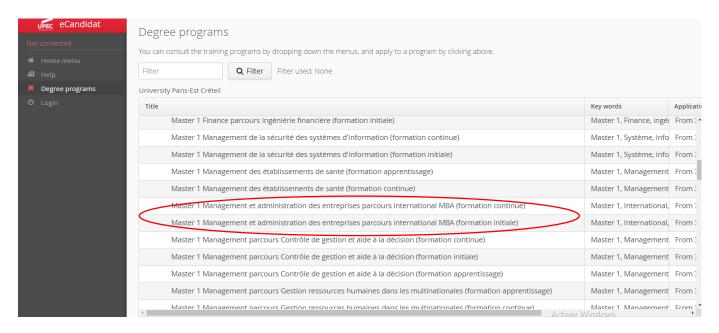
IMPORTANT: students who are registering at UPEC for the first time: when you fill out your application, in the section entitled "saisir informations personnelles", DO NOT fill the following fields: INE and Clé INE. Click on **SUIVANT** on the same screen.

## Step 2: Select a curriculum (Master)

Once you have completed your personal information, click on *CANDIDATURES*, then on *IAE Paris-Est* (formerly IAE Gustave Eiffel)



For the International MBA you have 2 choices for the first year Master 1 or the second year Master 2:



- Initial Education (formation initiale): this is a fulltime program followed by an internship
- Continuous education (formation continue): If you have interrupted your studies for at least one year

In the system, some of the choices are not translated - please use any online translation solution if you do not understand.

Please our apologies for any inconvenience it may cause but this system was not build for international students.

Also

- 1: There is no apprenticeship track, It is a full time program.
- 2. Tuitions fees for non europeans https://www.iae-paris-est.fr/en/tuitions-fees
- 3. If you did you secondary « highschool » education in a foreign country please select 0031 in the scrolling menu
- 4. « *Supporting documents* »: NO need for translated records if they are in French or English and No need for english proficiency test for native speakers or holders of a Bachelor taught in English.

Also make sure you updload all your documents in PDF – CV + Motivation letter + transcripts of records (including Baccalauréat or A levels for French applicants) + diplomas

Good luck and do not hesitate to contact us in case needed!